

EMERGENCY PROCEDURES

2008-2009 VOLUME II

CALL 911

Police-Fire-Medical Emergencies: 911

Rochester Police Department: (non-emergency) – 285-8580

University Center Rochester Security: ext. 7262 or (285-7262)

RCTC Student Health Services: ext. 7261 or (285-7261)

RCTC Counseling/Advising Services: ext. 7260 or (285-7260)

Facilities Services (Maintenance): ext. 7266 or (285-7266)

- From campus phones Dial 9 for an outside line then the 7-digit number.
- To dial an extension from a campus phone simply dial the extension number.
- For cell phone and pay phone use dial as normal.

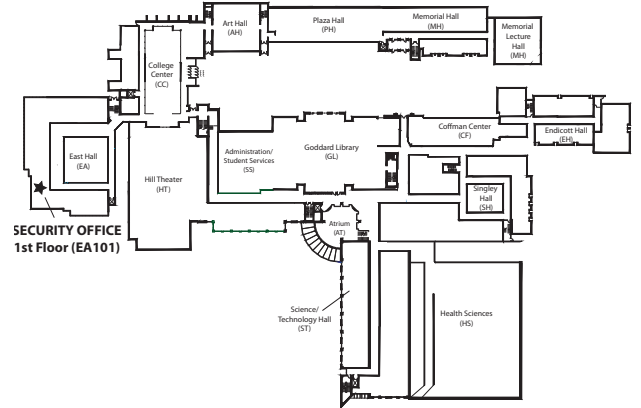


UNIVERSITY CENTER ROCHESTER EMERGENCY PROCEDURES

University Center Rochester (UCR) is committed to creating a safe and secure environment for all students, faculty, and staff. The UCR Emergency Procedures have been developed to assist in meeting this goal. Everyone is encouraged to regularly review the information provided and become familiar with suggested recommendations concerning disasters or emergencies that may impact the UCR community. In addition, numerous resources and web sites are provided to assist you in helping to make UCR a safe and secure institution.

These procedures were developed to minimize the negative effects resulting from an emergency. Please read this guide thoroughly and become acquainted with its contents. Keep it in a visible and accessible place in your office for immediate reference. Once you are familiar with the enclosed information, you will be better prepared to protect yourself and your co-workers.

In today's society we must be more vigilant of surrounding influences that can affect the safety of our campus community. Emergencies, disasters, accidents, injuries, and crime can occur at any time without warning. It is our goal that by working together we can be pro-active and maximize our resources in responding to emergencies in a timely manner. If you have any questions about a unique situation that is not covered in this reference, or need additional information contact the Campus Security Office at 529-2789 or 529-6130.



INTRODUCTION

GAS LEAKS

Gas leaks are very serious and pose a potential danger for all in the area. In the event of a gas leak, follow these guidelines:

- DO NOT – turn on lights or turn on/off any electrical appliances.
- DO NOT – use any electrical devices such as flashlights, radios, or telephones. They can cause electrical sparks that could ignite the gas fumes.
- DO NOT – use the fire alarm.
- DO NOT – use elevators for evacuation.
- DO NOT – smoke in the area.
- Leave the area immediately, leaving doors and windows open.
- Call 911 immediately from an unaffected area.
- Notify Campus Security at ext. 7262 (285-7262) from an unaffected area.
- Notify Facilities Services (Maintenance) at ext. 7266 (285-7266) from an unaffected area.
- Inform others not to enter the affected area.
- If safe to do so, assist in the evacuation of persons with disabilities.

GAS LEAKS

UTILITY FAILURES

Utility failures include: electrical power outages, disrupted cable service, interrupted telephone service, unavailable water or heat. In the event of a major utility failure, follow these guidelines:

- If there is potential danger to the building(s) and/or its occupants. Call 911 immediately
- Evacuate the building if an emergency exists.

DURING REGULAR BUSINESS HOURS:

- Notify Facilities Services (Maintenance) at ext. 7266 (285-7266); if telephone service is not available, go to the Facilities Management Office, located on the first floor of Coffman Center (CF137) in the main campus building, or Campus Security at ext. 7262 (285-7262), located at EA101, East Hall of the main campus building.

AFTER REGULAR BUSINESS HOURS AND/OR DURING WEEKENDS:

- Notify Facilities Services (Maintenance) at ext. 7266 (285-7266).

UTILITY FAILURES

TRAIN DERAILMENTS

Freight trains transporting both hazardous and non-hazardous materials operate on a rail line located approximately ½ mile north of the UCR Campus property. Should you witness a train derailment, or have immediate knowledge of a train related accident contact emergency responders by:

- Call 911 immediately.
- Contact Campus Security at ext. 7262 (285-7262).
- Stay in communication with emergency personnel and follow their directions.
- If an evacuation of any or all of the UCR Campus is ordered, students, faculty, and staff, and visitors will be directed to safe areas by emergency personnel. If safe to do so, assist in the evacuation of persons with disabilities.
- Continually monitor activity and circumstances and immediately respond to directions from emergency units on scene and follow appropriate portions of this crisis plan.

TRAIN DERAILMENTS

EXPLOSIONS

WHEN AN EXPLOSION OCCURS:

- Report any explosion by calling 911 immediately.
- Contact Campus Security at ext. 7262 (285-7262).
- If necessary, or when directed by faculty or staff to do so, activate the building fire alarm.
- Cover your mouth with a handkerchief or a piece of clothing.
- Tap on a metal object, pipe or wall so that rescuers can hear where you are.
- Shout only as a last resort – shouting can cause a person to inhale dangerous amounts of dust.

DURING AND/OR AFTER AN EXPLOSION:

- DO NOT use the elevators.
- Stay low to the floor and exit the building as quickly as possible.
- Stay below the smoke at all times.
- When approaching a closed door, use the back of your hand and forearm to feel the lower, middle and upper parts of the door. If it is not hot, brace yourself against the door and open it slowly. If it is hot to the touch, DO NOT open the door – seek an alternate escape route.
- Assist the disabled to an enclosed stairwell landing and notify police and/or fire personnel of their location.
- If you are trapped in debris, remain calm and minimize your movements so that you don't kick up dust.

IMPORTANT: Untrained persons should not attempt to rescue people who are inside a collapsed building. Wait for emergency personnel to arrive.

EXPLOSIONS

HAZARDOUS MATERIALS

In the event of an environmental spill involving hazardous chemicals or other materials, follow these guidelines:

- Evacuate the affected area of spill immediately. Use judgment depending on the nature and quantity of spilled material.

SMALL CONTAINABLE SPILL:

- Call Campus Safety Officer at ext. 5033 (280-5033).
- Call Campus Security at ext. 7262 (285-7262).
- Call 911 immediately for police and or fire department, if emergency response is necessary.

LARGE SPILLS:

- Call 911 immediately for emergency assistance.
- Call Campus Safety Officer at ext. 5033 (280-5033).
- Call Campus Security at ext. 7262 (285-7262) for immediate assistance.
- Remove the victim(s) from the spill area to fresh air if possible to do so without endangering yourself.
- Do not endanger your own life by entering areas with toxic gases.
- Inform others not to enter the affected area.
- If safe to do so, assist in the evacuation of persons with disabilities.

HAZARDOUS MATERIALS

FIRE PROCEDURES

REPORTING A FIRE:

- Should you see or smell smoke, immediately pull the nearest fire alarm, leave the area and contact the Rochester Fire Department by calling 911 from a safe area. Be prepared to give the following information:
 - Location of fire
 - Building & room number (if known)
 - Your name and telephone number
 - Stay on the line until the dispatcher releases you
- The person reporting the fire should remain in the vicinity outside the building to supply information to the Rochester Fire Department.

FIRE EVACUATION:

- Fire alarms are always to be taken seriously. When a fire alarm has been activated, every one is to evacuate the building immediately.
- Anyone who does not leave the building when a fire alarm is sounded may be subject to disciplinary action and/or possible criminal charges.
- Evacuate all rooms, closing all doors to confine the fire. Do not lock doors. Check doors for heat before opening. Open doors slowly and check for smoke.
- Do not attempt to put out a fire if you are endangering your own safety or the safety of others.
- Do not use elevators. Power may fail causing the elevators to stop between floors or elevator doors may open on the fire floor.

- Disabled persons who are unable to move down the stairwells should move to a stairwell, notify someone of their whereabouts and wait for EMS personal to arrive. Caution should be used as to not block traffic.
- Immediately notify rescue personnel of any persons left in the building with their locations.

NOTE: If you become trapped in a building during a fire and a window is available, place an article of clothing (shirt, coat, etc.) outside the window as a marker for rescue personnel. If there is not a window, stay near the floor where the air will be less toxic. Seal up the cracks around the door using pieces of clothing or whatever is handy. Shout at regular intervals to alert emergency personnel of your location.

CAUTION: Building fire alarms may stop ringing. If they stop, do not return to the building unless notified by the Rochester Fire Department or Campus Security.

Know the location of fire alarm pull stations, fire extinguishers and exits in your areas.

EVACUATIONS

BUILDING EVACUATION:

- Upon notification from Maintenance, Security, or emergency personnel, immediately evacuate the building when an alarm is activated. Leave by the nearest marked exit and alert others to do the same unless directed by emergency personnel to another exit. Evacuate to a distance of at approximately 500 feet or more.
- Do not use elevators, unless authorized to do so by police, fire, or other emergency personnel.
- Once outside, proceed to a clear area that is at least 500 feet away from the affected building. Keep streets, fire lanes, hydrant areas, and walkways clear for emergency vehicles and personnel. Evacuate further if directed by emergency personnel.
- Do not return to an evacuated building until all clear is given by emergency personnel.

EVACUATION PROCEDURES FOR INDIVIDUALS WITH DISABILITIES:

- If you are permanently or temporarily disabled, please inform your department head or classroom instructor. They will help you determine an action plan based upon your specific needs. Persons who cannot leave a building on their own should ask a classmate, co-worker, etc. for assistance. Do not assume that someone will voluntarily help. The person needing assistance must be specific in arranging assistance, preferably in advance of an emergency.
- Individuals assisting the disabled person should exit the building and notify emergency personnel of the exact location of the individual needing assistance.

- Disabled individuals who do not have evacuation assistance should proceed to the nearest operable stairwell and ask an evacuee to immediately notify rescue personnel of his/her location in the building. Note: Caution should be taken not to block the exit.

CAMPUS EVACUATION:

- The evacuation of all or part of the campus grounds will be announced and depending upon circumstances, directed by emergency personnel, Campus Security/Facilities Services (Maintenance) or administrators. All persons may be asked to immediately vacate the site in question and persons may be directed to relocate to another part of the campus grounds. For a non-fire evacuation, take wallets, purses, book bags, jackets, etc. with you.

SHELTER-IN-PLACE:

- One of the instructions you may be given in an emergency where hazardous materials have been released into the atmosphere is to "shelter-in-place". This is a precaution aimed to keep you safe while remaining indoors. (This is not the same thing as going to a shelter in case of a storm). Shelter-in-place means selecting a small, interior room with no or few windows, and taking refuge there.
- Depending on the type of emergency and directives received from authorities and emergency personnel, the following options are available:
- Follow reverse evacuation procedures all students, faculty, and staff should go inside a building.
- Monitor television, radio, and other forms of communication for information regarding the threat/emergency and follow official emergency response directions.
- Close windows, secure doors.

EVACUATIONS

MEDICAL EMERGENCIES

MEDICAL EMERGENCY:

If you are involved in or witness any medical emergency, immediately call 911. Be prepared to provide the following information to the police dispatcher:

- Name of the injured or ill person, if known.
- Current location of the victim (i.e. building, room number).
- Nature and type of injury.
- If safe to do so, remain with the individual until help arrives; try to keep the victim still. Do not attempt to move a seriously injured person (unless a more serious injury or life threatening situation may result). Provide first aid only if you are trained to do so.
- Provide any assistance to emergency medical personnel at the scene upon request.
- Contact Campus Security (if possible) at ext. 7262 (285-7262).

EXPOSURE CONTROL PLAN: Immediate treatment for an individual exposed to blood and/or bodily fluids is to thoroughly wash the exposed area with non-abrasive antibacterial soap and running water. Students should be sent to Student Health Services or to the emergency room at a hospital of their choice. Employees should be referred to the emergency room at a hospital of their choice for treatment after performing the above initial treatment. (Contact Human Resources for First Report of Injury and report incident to the Security Office.)

COMMUNICABLE DISEASE PROTOCOL: If you believe a student has contracted a contagious disease that may pose a health risk to others, notify Student Health Services. Refer the student to the Student Health Services for treatment or further referral. If Student Health Services is closed, students will be directed to seek out an emergency room at a hospital of their choice.

The Nurse of Student Health Services will be notified of the possibility of a contagious disease. If appropriate, the case will be reported to the Olmsted County Health Department. The UCR Health Service will consult with the Health Department to determine UCR's responsibility in management of the case, including treatment of contacts. As appropriate, information and the implications of the illness are discussed with the VP of Student Development and Services and the media department. Arrangements may be made to isolate students as needed to prevent spread of disease.

MASS DISASTER/TERRORISM PROTOCOL: The Olmsted County Health Department (Public Health) has the authority and responsibility to respond to a mass disaster or terrorism act. The Student Health Service Employee(s) will be on call and should remain in Olmsted County in the event of a mass disaster. Public Health Services may request supplies from Student Health Services as needed for treatment.

AUTOMATED EXTERNAL DEFIBRILLATOR (AED): AED's in the main campus building are currently located on the second floor of East Hall, Atrium first floor and on the first floor of the Health Sciences Building.

AED's in the UCR Regional Sports Center are located on the first floor.

AED's in the Heintz Center Building are located on the west end of the first floor Commons area.

MEDICAL EMERGENCIES

SUSPICIOUS PACKAGES/MAIL

GENERAL GUIDELINES FOR HANDLING SUSPICIOUS PACKAGES:

- Notify Campus Security immediately at ext. 7262 (285-7262). Call 911 if you perceive an immediate risk of a dangerous situation.
- Isolate all suspicious packages and seal off the immediate area. All personnel should leave the room. If possible, turn off air flows, such as fans or air conditioning in the room. Use caution when leaving as not to transfer contaminants to other areas in the building.
- If necessary, employees processing mail should wear protective gloves. Since some people are allergic to latex, nitrile gloves are recommended.
- If you have identified a suspicious package, DO NOT handle, shake or empty it. Do not carry to other areas or show it to other people. If any thing spills out, DO NOT try to clean it up.
- Cover any spilled contents immediately. You can use clothing, paper, or a trashcan. Do not remove the covering materials from the spill. DO NOT cover with wet objects.
- Direct all persons who have touched the mail to wash their hands with soap and water. After hands are washed, wash/rinse face for a period of time. Make a list of anyone who has handled or come in contact with the mail. Include contact information and provide this to the responding EMS personnel and Campus Security. Any person who has had contact with suspicious mail should not leave until cleared by EMS.
- As soon as practical, employees who have come in contact with any contamination should shower and place all clothing in plastic bags. The clothing should be made available to the police responding to the reported incident. Contain the potentially impacted individuals to ensure that they receive proper medical attention. Names and contact information of those who may have been contaminated should be obtained and given to public health officials.
- Attempt to verify the sender and/or the legitimacy of the package (i.e. ask the recipient if they were expecting a package that matches the suspect package's size and shape).

THINGS TO LOOK FOR WHEN INSPECTING MAIL:

- Origination postmark or name of sender is unusual, unknown, or no return address is given; if given, it can't be verified as legitimate.
- Shows a city or state in the postmark that does not match the return address.
- Excessive or inadequate postage.
- Addressed to title only or incorrect title; addressed to someone no longer with your organization.
- Misspellings of common words or names.
- Restrictive markings, i.e. PERSONAL, EYES ONLY, or SPECIAL DELIVERY".
- Rub-on block lettering.
- The letter is lopsided, unusually thick or contained in an uneven envelope.
- Excessive weight; the letter or package seems heavy for its size.
- Damaged envelope(s) or packages.
- Stiffness or springiness of contents; protruding wires, aluminum foil or components; oily outer wrapping or envelope; feels like it contains powdery substance (when checking, do not bend excessively).
- Oily stains, discoloration; package/letter emits an odor, particularly almond or other suspicious odors.
- Crystallization or powdery substances on wrapper.
- Ticking sound.

THINGS TO LOOK FOR WHEN OPENING MAIL WHICH MAY INDICATE A HAZARD:

- Powders
- Soil
- Sand
- Liquids of any kind, any color
- Oily or soapy residues
- Sticky or adhesive substances
- Flakes
- Crystals
- Fibers

BOMB THREAT

If you receive and/or overhear a bomb threat, immediately call 911 and Campus Security at ext. 7262 (285-7262). You should complete the Bomb Threat Checklist as thoroughly as possible and submit it to Campus Security and/or emergency response personnel.

DO NOT ACTIVATE THE FIRE ALARM BOX AS DOING SO MAY ACTIVATE A BOMB.

RECEIVING THE THREAT: Threats may be received in a number of ways and the response may be based on the manner in which the threat is received. The following measures should be taken:

PHONE THREATS: Anyone receiving a bomb threat by phone should complete the bomb threat checklist as completely as possible.

WRITTEN THREATS: Anyone receiving a bomb threat in writing should handle the correspondence as little as possible. The note and immediate area should be secured and no one should be allowed to enter and/or touch the note prior to Security's arrival.

EMAILED THREATS: Persons receiving a bomb threat via email should leave the message on the computer. The person receiving the email should remain at the computer and not allow anyone to interfere and/or tamper with the message until Security's arrival.

VERBAL THREATS: Anyone receiving a bomb threat in person and/or overhearing such a threat should obtain the following information if possible and practical: The name of the suspect (if known), physical description of the suspect, time and location of the threat, witnesses, exact wording of the threat and any other relevant information.

EVACUATION:

- If circumstances require that evacuation efforts are necessary, Campus Security or emergency personnel will direct those affected to appropriate locations.
- If an evacuation is taking place, turn off all cell phones and leave the immediate area (at least 500 feet) and "Listen only" for those on two-way radios.
- *See evacuations

CLEARANCE: Building(s) will be re-entered only after given clearance is given by Campus Security or emergency personnel.

Bomb Threat Checklist:

QUESTIONS TO ASK CALLER:

1. When is the bomb going to explode?
2. Where is the bomb?
3. What does it look like?
4. What kind of bomb is it?
5. What will cause it to explode?
6. Did you place the bomb?
7. Why?
8. What is your name?
9. Where are you at?

EXACT WORDING OF THE THREAT: _____

Other Identifying Characteristics: _____

Number at which call is received: _____

Time: _____ Date: ____/____/____

CALLER VOICE:

- Calm Nasal Angry Stutter Excited
- Lisp Slow Raspy Rapid Deep
- Soft Ragged Loud Clearing throat
- Laughter Deep breathing Crying
- Cracking voice Normal Disguised
- Distinct accent Slurred Familiar
- Whispered

BACKGROUND SOUNDS:

- Street noises Factory machinery
- Crockery Animal noises Voices
- Clear PA system Static Music
- Local House noises Long Distance
- Motor Office machinery

THREAT LANGUAGE:

- Well-spoken (educated) Incoherent
- Taped Foul Irrational
- Message read by threat maker

**REPORT CALL IMMEDIATELY TO:
Police (911) and Campus Security at ext. 7262 (285-7262)**

VIOLENT BEHAVIORS

WEAPON ON CAMPUS:

- Immediately call 911 and/or Campus Security at ext. 7262 (285-7262).
- Wait for police/security to arrive.
- DO NOT confront the person with the weapon.
- No effort should be made to intervene.
- If known provide the following to the police:
 - Name of individual with weapon(s).
 - Location of individual with weapon(s).
 - What person did with weapon after it was displayed?
 - Type of weapon(s)?

ACTIVE SHOOTER:

- If shots are fired notify the Rochester Police Department immediately by calling 911. Be prepared to provide the police with the following information:
 - Description of the shooter(s)
 - Location of the incident
 - Nature of injuries
 - Stay on the phone with the police dispatcher if safe to do so
- If shooting is outside, go inside the building as soon as possible. If you can't get inside, take cover and get as compact as possible; put something between you and the shooter.
- If shots have been fired, all classrooms and offices should be immediately locked down if possible. Use caution and discretion in allowing anyone inside the classroom once it has been secured.
- Stay away from doors and windows.
- If shots have been fired, turn off the lights in the room. Close the drapes or blinds on the window if it is safe to do so.
- DO NOT panic and attempt to calm others if they are present.
- Remain in the room until the police or other emergency personnel arrive with directions.
- When requested by emergency personnel, move as quickly as possible out of the room. Assist others if necessary and safe to do so.
- If qualified, provide medical care to the injured if it is safe to do so.

HOSTAGE – WITNESS:

- If hostage-taker is unaware of your presence, do not intervene.
- Call 911 immediately and be prepared to provide the police with the following information.
 - Description of the hostage taker.
 - Location of the incident.
 - Number of hostages (if known).
 - Reason for hostage taking
 - Injuries to hostages (if known)
- Stay on phone with police if requested and safe to do so.
- Do not enter the hostage scene, or allow anyone else to enter.
- Follow police directions upon arrival at the scene.

HOSTAGE – If You Are Taken Hostage:

- Follow the instructions of the hostage taker.
- Do not panic. Calm others if they are present.
- Be respectful of the hostage taker.
- Ask permission to speak and do not argue.

It is imperative for all faculty, staff, and students to be proactive in the prevention of potentially violent situations. Members of the college community are encouraged to report all incidents of threats (verbal or written), physical assaults, violent encounters, etc. to the Rochester Police Department and/or Campus Security, or Human Resources Office.

SEVERE WEATHER/CAMPUS CLOSING

SEVERE WEATHER/TORNADO WATCH: A watch is a statement that severe weather/tornado conditions are present and could occur. The National Weather Service will issue a watch bulletin to local authorities as well as to the local radio and TV stations.

SEVERE WEATHER/TORNADO WARNING: When a severe weather/tornado sighting occurs, the National Weather Service alerts all weather stations and local authorities. If severe weather or a tornado is approaching, a three (3) minute continuous sounding of the city's emergency siren will signal a community alert warning. This warning indicated persons should seek shelter and tune in to a source of weather information (TV, radio, web, etc.)

IN CASE OF SEVERE WEATHER/TORNADO: When the emergency warning siren sounds, it is your responsibility to get to shelter. All persons should immediately seek shelter in the nearest building. Go to the basement or interior walls of lower floors. Auditoriums, gymnasiums, and similar large rooms with wide roofs should be avoided. Stay away from all windows and exterior doors. Take a battery operated radio with you (if available) to listen for the National Weather Service "All Clear" notification.

SEVERE WEATHER GUIDELINES:

- Move to the nearest building and locate a safe place.
- Move to, or stay on, the lowest floor of any building.
- Stay in central corridors away from glass; cover your face with folded arms.
- Leave corridor doors open.
- Do not use any elevator.
- Types of areas considered to be the safest are:
 - Basements
 - Stairwells
 - Tunnel
 - Lower level rooms without any windows
 - Lower level hallways without any windows

When a severe thunderstorm/tornado warning is issued take shelter immediately. Go to the nearest marked emergency shelter. If you are unable to get to an emergency shelter get away from windows and seek shelter under stairs or a sturdy piece of furniture.

WHAT TO DO WHEN AWAY FROM THE COLLEGE OR HOME:

- The best tornado shelter in any building is the lowest interior level.
- Look for pre-designated shelters in buildings you frequent.
- Smaller rooms, such as rest rooms, or store rooms are good shelter areas.
- Position yourself beneath a piece of sturdy furniture.
- Cover your head and chest to protect yourself from flying debris.
- Seek shelter away from doors and windows.

CONTINUED:

- Long span roof areas like those in malls and gymnasiums are especially vulnerable to tornadoes. Find a small room.
- Don't run to your car. You are safer inside a building than in the open.

SEVERE WINTER WEATHER:

Severe winter weather conditions may result in any of the following actions:

- (1) closing the college
- (2) cancellation of all classes
- (3) cancellation of non-academic activities
- (4) delayed opening

Any of these actions will be decided by RCTC and WSU – Rochester Administration and publicly announced using various media resources.

HOW CAN STUDENTS AND EMPLOYEES FIND OUT IF THE COLLEGE IS CLOSED? Up to the minute Campus closing information may be viewed at KROC and KTTC-TV web sites.

CLOSING ANNOUNCEMENT: Whenever possible, the decision to close the Center, have a delayed opening or cancel day classes will be made prior to 6:00 a.m. Special attention will be given to night classes. Whenever possible the decision to cancel evening classes will be made by 3:00 p.m. Notification to employees not on duty and students not at the Center will be made through the media. At a minimum the following radio and television media will be notified: KWEB, KRCH, KMFX, KOLM, KWWK, KLCX, KROC, KNXR, KLSE, KYBA, KTTC-TV, KSTP-TV, Fox 47, and UCR Channel 20.

HOW CAN PEOPLE FIND OUT IF SCHEDULED NON-ACADEMIC EVENTS ARE CANCELLED? Cancellation of non-academic events such as basketball games, concerts and plays will be announced by the same news media identified above.

THE WORLD WIDE WEB: This page will be updated with specific information and severe weather closings or class cancellation on days when such events occur. Bookmark this page for easy access:

<http://www.rctc.edu/services/html/weather.html>

TERRORISM

Understanding the Homeland Security Advisory System:



The world has changed since September 11, 2001. We remain a nation at risk to terrorist attacks and will remain at risk for the foreseeable future. At all Threat Conditions, we must remain vigilant, prepared, and ready to deter terrorist attacks. The following Threat Conditions each represent an increasing risk of terrorist attacks.

1. **Low Condition (green):** This condition is declared when there is a low risk of terrorist attacks.
2. **Guarded Condition (blue):** This condition is declared when there is a general risk of terrorist attacks.
3. **Elevated Condition (Yellow):** An Elevated Condition is declared when there is a significant risk of terrorist attacks.
4. **High Condition (orange):** A High Condition is declared when there is a high risk of terrorist attacks.
5. **Severe Condition (red):** A Severe Condition reflects a severe risk of terrorist attacks. Under most circumstances, the Protective Measures for a Severe Condition are not intended to be sustained for substantial periods of time.

UCR will take actions necessary based on current threat levels and recommendations made by federal, state, and local agencies in implementing measures to respond to threat levels or other actions that may affect the University Center Rochester Community.

RESOURCES

1. **American Red Cross**
<http://www.redcross.org/>
2. **Federal Bureau of Investigation**
<http://www.fbi.gov/>
3. **Federal Emergency Management Administration**
<http://www.fema.gov/>
4. **Fire/EMS/Safety Center**
<http://www.firecenter.mnscu.edu/>
5. **Homeland Security**
<http://www.dhs.gov/dhspublic/>
6. **Minnesota Homeland Security & Emergency Management**
<http://www.dps.state.mn.us/homsec/mohshome.asp>
7. **National Incident Management System**
<http://www.dhs.gov/inerweb/assetlibrary/NIMS-90-web.pdf>
8. **National Weather Service**
<http://www.nws.noaa.gov/>
9. **Office Of The Chancellor**
<http://www.mnscu.edu>
10. **Secret Service**
<http://www.secretservice.gov/inidex.shtml>
11. **United States Fire Administration**
<http://www.usfa.fema.gov/>
12. **Olmsted County Public Health Services**
<http://www.co.olmsted.mn.us/departments/health/index.asp>
13. **Olmsted Medical Center Hospital**
<http://www.olmmed.org/Hospital.html>
14. **Mayo Clinic – St. Mary’s Hospital**
<http://www.mayoclinic.org/saintmaryshospital/>
15. **University Center Rochester**
<http://www.roch.edu/dept/security/>
 - Security Office 507-285-7262
 - Safety Office 507-280-5033